

Vathiswa Mgwali

+27789511153



vathiswavathy@gmail.com



Vathiswavathy@gmail.com



Driver's License



I am innovative individual who is always willing to work, learn and be trained. I am well mannered, determined and hardworking person. I am a punctual person who is reliable and always do everything to my best ability. I enjoy working with people, great team player and I am a fast learner and I work well under pressure. I am an oriented and very committed person.



Skills / Strengths

- Writing
- Time Management
- Listening
- Professionalism and strong work ethic
- Computer Literate
- Typing, scanning and Emailing
- Telephone communication
- Multitasking



Experience

2023.05-2023.09

Data Capture

MASIPHUMELELE PRIMARY SCHOOL

- Receiving incoming and ongoing calls.
- Printing and emailing
- Recording attendance register

2023.02-2023.04

Teacher Assistant

MASIPHUMELELE PRIMARY SCHOOL

- Supporting Teacher in managing class.
- Read for Learners
- Helping learners who needs extra support
- Recording Attendance register

- | | |
|-----------------|---|
| 2021.04-2023.01 | Admin Assistant
MASIPHUMELELE PRIMARY SCHOOL <ul style="list-style-type: none"> • Receiving incoming and ongoing calls. • Printing and emailing • Recording attendance register |
| 2020.02-2020.11 | Tutor
MASIPHUMELELE PRIMARY SCHOOL <ul style="list-style-type: none"> • Supporting Teacher in managing class. • Read for Learners • Helping learners who needs extra support • Tutoring Maths and English (Grade 3&4) • Recording attendance Register |



Education

2013

Grade 12
Sizimisele High School



Training and Certifications

[2023]

NIMISA

- The ultimate introduction to digital Literacy for Educator Assistants

[2022]

YES4Youth Work Quality Experience Programme

[2020]

YEARBEYOND Youth Development Programme



References

Name	Company	Contact Details
Mrs Van Zyl (Admin)	Masiphumelele Primary School	0210230070/0817337416 masiphumeleleprimary@gmail.com
Name	Company	Contact Details
Mr.N.J Rasmeni (Deputy Principal)	Masiphumelele Primary School	0210230070/0817337416 masiphumeleleprimary@gmail.com
Name	Company	Contact Details
Ms Bobo	Ava Africa (Yearbeyond)	0682116488/Babalwabobo@Avaafrika.org

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19 JAN 2016



101122827



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[Signature]
Handtekening / Signature

SUID-AFRIKAANSE POLISIEDIENS
CSC
24 AUG 2023
MIRIAM
AMAPOLISA OMZAS-LEST-KEUR



REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD

MGWALI

VATHISWA

F

RSA

9508030447083

03 AUG 1995

RSA

CITIZEN



[Signature]





REPUBLIC OF SOUTH AFRICA

National Senior Certificate

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VATHISWA MGWALI

Handtekening / Signature

Identity number 9508030447083



Subject

IsiXhosa Home Language

English First Additional Language

Mathematics

Life Orientation

Geography

Life Sciences

Physical Sciences

Achievement

level

%

69

5

54

4

33

2

71

6

44

3

41

3

30

2

*

This candidate is awarded the National Senior Certificate and has met the minimum requirements for admission to diploma or higher certificate study as gazetted for admission to higher education, subject to the admission requirements of the higher education institution concerned.

With effect from December 2013

M. S. LAKHMETSI

Chief Executive Officer

This certificate is issued without alterations or erasure of any kind

140 6202 3535 W



UMALUSI



Council for Quality Assurance in
General and Further Education and Training
South Africa

1525881

(See reverse for more information)



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observations, the original has not been altered in any manner.

Handtekening / Signature

YearBeyond Certificate of Completion

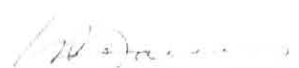
Awarded to

Vathiswa Mgwali

in recognition of your year of service as a YeBoneer dedicated to
improving Western Cape learners' educational outcomes and for
successfully completing the YearBeyond Youth Development
Programme


Jacqueline Boulle

Head: Youth and After School Programme Office
Western Cape Government


Lorenzo Davids
CEO

Community Chest of the Western Cape

3 December 2020



Michael & Susan Dell
FOUNDATION





**YES
4YOUTH
.CO.ZA**

Certificate of Completion

This is to certify that

Vathiswa Mgwali

(ID: 9508030447083)

Ek sertifiseer dat hierdie dokument 'n ware afskrif is van die oorspronklike wat deur my persoonlik besigtig is en dat volgens my waarnemings, die oorspronklike nie op enige wyse gewysig is nie.
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Has successfully completed the Youth Employment
service quality work experience programme.



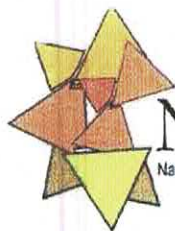
01 April 2022

Date

Ravi Naidoo
Chief Executive Officer

**Quality
Work
Experience**

YES is a business-led collaboration with government and labour.
Company Registration: 2017/267641/08 | www.yes4youth.co.za



NEMISA NPC
National Electronic Media Institute of South Africa



basic education

Department:
Basic Education
REPUBLIC OF SOUTH AFRICA

CERTIFICATE

— of COMPLETION —

SUID-AFRIKAANSE POLISIEDIENS

CSC

24 AUG 2023

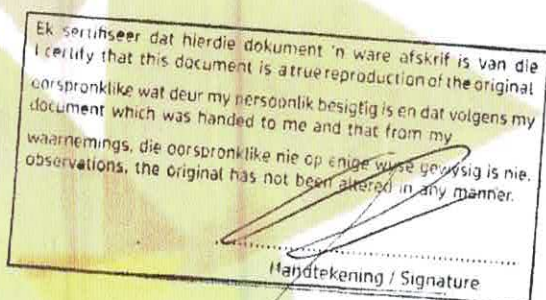
MAKHIZA

AMAPOLISA OMZANTSHI AFRIKA

The Ultimate Introduction to Digital Literacy for Educator Assistants

To develop digital skills needed for 21st Century teaching

V MGWALI



9508030447083

23 August 2023



NEMISA CEO

xcueUBXgXK