

EXPERIENCE

- **Foot gear**

Cashier
Cashier Salesman Receptionist Manchandising

2015/06/25 - 2015/12/30
- **David Makhubo Secondary School**

Student teacher
Teaching Marking Disciplining Role model to learners Assigning classwork and test to learners

2020/02/05 - 2020/11/20
- **Tsosoloso ya Africa secondary school**

Assistant teacher
Assisting the teacher Team work Marking Doing the register for the learners Invigilating Preparation for lesson plans Teaching

2021/02/01 - 2021/04/30
- **Noordwyk Secondary school**

ICT assistant
Assisting teacher with ICT problems. Typing and printing of questions papers and newsletters. Screening learners and teachers. Issuing and collection of textbooks. Coding and robotics. Profiling learners
Administration Sasams

02.11.2021 - 31.03.2022
- **Medtronic**

Sales representative
Stock taking Receiving orders Collecting stock Delivering stock Administration Demonstration of product Marketing the product Attending theater cases

01/11/2022 - 30/10/2023

EDUCATION

- **University of South Africa**
Post graduate certificate in Education measuring with business studies and EMS , 80
2020
- **University of Johannesburg**
NDiploma in Logistics , 65
2018

TECHNICAL SKILLS

- Computer literacy skills (Ms word, Access, Excel and PowerPoint). Good communication, writing and reading skills (English, IsiZulu, Seswana, Xhosa and Siswati languages). Ability to perform efficiently and effectively well with little or no supervision. Strong interpersonal skills. Good numeracy and literacy skills. Fast learner and adaptable

ACHIEVEMENTS & AWARDS

- Matric certificate NDiploma certificate PGCE certificate Microsoft 365

INTERESTS

- To work in an environment which challenges and encourages me to succeed and grow professionally where I can utilize my skills, experience and knowledge appropriately while contributing to the growth of

an organization.

PERSONAL STRENGTHS

Communicating Fast learner Easy to adapt at any situation Easy to be approached Have an understanding
Work well under pressure Sales rep

PERSONAL PROFILE

- Marital Status : Single
- Nationality : South African
- Known Languages : English, isiZulu, Xhosa, seswana and SiSwati
- Hobby : Communicating Marketing

REFERENCE

IV KEKANA - "David makhubo secondary school "

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