

41285 Umjelo Street Santa East London 

0605620196 

078 278 6722

Dikeagco@gmail.com 

Agcobile Dike

About me

I am an ambitious woman who is prepared to achieve the desired goals of the job description. I can work under pressure and have the ability to work independently as well as within a team environment. I am a dynamic individual, assertive and focus driven. I thrive in a dynamic environment that embraces innovation and/or new ways of thinking.

Developed Skills

Computer Literate (Ms Office) • Verbal & Commination skills • Team player • Excellent time management skills • Recordkeeping expertise • Effective Interpersonal & Organisational skills.

Academic Qualifications

EBENEZER MAJOMBOZI HIGH SCHOOL - 2013
Matric/Grade 12

WALTER SISULU UNIVERSITY – 2016-2019
National Diploma: Small Business Management

WALTER SISULU UNIVERSITY – 2022-2022
Advanced Diploma in Management

Work Experience

JUN 2021 - DEC 2021
INSPECTOR
MERCEDES BENZ - EAST LONDON

- Conducted quality inspections on vehicle components to ensure compliance with Mercedes-Benz manufacturing and safety standards.

- Identified, analyzed, and documented defects in accordance with quality control procedures.
- Performed visual, dimensional, and measurement inspections using approved tools and specifications.
- Ensured adherence to ISO, production, and safety requirements throughout the manufacturing process.
- Recorded inspection data, generated reports, and supported internal and external quality audits.
- Approved or rejected products based on inspection results and quality criteria.

MAY 2022 – DEC 2022

OPERATOR/ DAIMLER TRUCKS SOUTHERN AFRICA - EAST LONDON

- Operated production machinery and assembly equipment in line with Daimler Trucks manufacturing standards.
- Assembled truck components according to work instructions, specifications, and quality requirements.
- Performed routine quality checks to ensure product compliance and defect prevention.
- Monitored production processes to maintain efficiency, safety, and output targets.
- Adhered to health, safety, and environmental regulations on the production floor
- Reported faults, deviations, and equipment issues to supervisors and maintenance teams.
- Maintained accurate production records and supported continuous improvement initiatives.

JAN 2025 - DEC 2025

ADMIN / DEPARTMENT OF HOUSING - EAST LONDON

- Provided administrative support to ensure efficient daily office operations.
- Captured, updated, and maintained accurate records and databases.
- Managed correspondence, filing systems, and document control.
- Assisted with housing applications, enquiries, and client services.
- Prepared reports, minutes, and official documents.
- Coordinated meetings, appointments, and office schedules.
- Ensured compliance with departmental policies and procedures.

REFERENCES

Mr. Masixole Tutu
Manager
Daimler Trucks Southern Africa
062 979 2447

Mr. Mzontsundu Ngcilishana
Mercedes-Benz South Africa
061 450 6945

Mr. Ovuyo Fihla
Department of Housing
079 894 2824

REPUBLIC OF SOUTH AFRICA
NATIONAL IDENTITY CARD



Surname: **DIKE**
 Names: **AGCOBILE**
 Sex: **F**
 Nationality: **RSA**
 Identity Number: **9304300568083**
 Date of Birth: **30 APR 1993**
 Country of Birth: **RSA**
 Status: **CITIZEN**



Signature: *[Handwritten Signature]*

Conditions: **Date of Issue: 15 JUN 2019**

This card has been issued by the Department of Home Affairs in terms of the Identification Act, Act 68 of 1997

If found please return to the Department of Home Affairs
 For enquiry or verification purposes contact 0800 80 11 80

RSA

110848821





SOUTH AFRICAN POLICE SERVICE
 STATION COMMISSIONER
 COMMUNITY SERVICE CENTRE

2026 -02- 25

NEEDSCAMP

EASTERN CAPE PROVINCE

EK SERTIFISEER DAT HIERDIE DOKUMENT 'N WARE AFDRUK (AFSKRIF) IS VAN DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIR WAARNEMING VOORGELE IS. EK SERTIFISEER VERDER DAT, VOLGENS MY WAARNEMINGS DAAR NIE 'N WYSGING OF VERANDERING OP DIE OORSPRONKLIKE DOKUMENT AANGEBRING IS NIE.

I CERTIFY THAT THIS IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS HANDED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT FROM MY OBSERVATIONS, AN AMENDMENT OR A CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT.

HANDTEKENING *N. TJOEBELA*
 SIGNATURE.....

MAGSOMMER *5527624-S* RANG *CST*
 FORCE NUMBER..... RANK.....

NAAM IN DRUKSKRIF *N. TJOEBELA*
 NAME IN PRINT.....



REPUBLIC OF SOUTH AFRICA

Replacement National Senior Certificate

Issued to

AGCOBILE DIKE

Identity number 9304300568083

Exam number 4141810130009

Subject

- IsiXhosa Home Language
- English First Additional Language
- Mathematical Literacy
- Life Orientation
- History
- Tourism

| Achievement | |
|-------------|-------|
| % | level |
| 68 | 5 |
| 48 | 3 |
| 37 | 2 |
| 44 | 3 |
| 54 | 4 |
| 49 | 3 |
| *** | * |

EK BERTIFISEER DAT HIERDIE DOKUMENT 'N WARE AFDRUK (AFSKRIF) IS VAN DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIR WAARNEMING VOORGELE. EK BERTIFISEER VERDER DAT, VOLGENS MY WAARNEMINGS DAAR NIE 'N VERANDERING OF VERANDERING OP DIE OORSPRONKLIKE DOKUMENT AAN. *****

I CERTIFY THAT THIS IS A TRUE REPRODUCTION (COPY) OF THE ORIGINAL DOCUMENT WHICH WAS PRESENTED TO ME FOR AUTHENTICATION. I FURTHER CERTIFY THAT FROM MY OBSERVATION THERE IS NO AMENDMENT OR A CHANGE WAS NOT MADE TO THE ORIGINAL DOCUMENT. *****

HANDTEKENING / SIGNATURE: *N. TUOBELA*

MAGSNOMMER / FORCE NUMBER: 527624-S

RANG / RANK: CSI

NAAM IN DRUKSKRIF / NAME IN PRINT: N. TUOBELA

SOUTH AFRICAN NATIONAL DEPARTMENT OF EDUCATION
STATION CAMP
COMMUNITY SERVICES UNIT
2026-02-25
NEEDSCAMP
EASTERN CAPE PROVINCE

This candidate is awarded the National Senior Certificate and has met the minimum requirements for admission to diploma or higher certificate study as gazetted for admission to higher education, subject to the admission requirements of the higher education institution concerned.

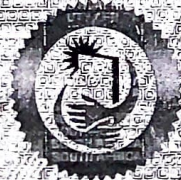
With effect from December 2014

M. S. LAKOMETSA
Chief Executive Officer

190 4190 3399 G



This certificate is issued without alterations or erasure of any kind



UMALUSI



Council for Quality Assurance in
General and Further Education and Training
South Africa 0636837

Walter Sisulu University

This is to certify that

AGCOBILE DIKE

ID: 930430 0568 083

having complied with the requirements of the Act and Statute was awarded the

NATIONAL DIPLOMA : SMALL BUSINESS MANAGEMENT



with effect from

25 MAY 2020: DAT HIERDIE DOKUMENT 'N WARE AFDRIUK (AFSKRIF) IS VAN
DIE OORSPRONKLIKE DOKUMENT WAT AAN MY VIR WAARNEMING VOORGELE
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WYSGING OF VERANDERING OP DIE OORSPRONKLIKE DOKUMENT
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HANDTEKENING / SIGNATURE: N. TJOBEU
MAG. NUMMER / MAG. NUMBER: 5527624-S RANG / RANK: CST
AFDRIUKSKRIF / PRINT: N - TJOBEU



Registrar

Vice Chancellor

Dean

w 20881

NAME & SURNAME : MISS DIKE AGCOBILE STUDENT NUMBER : 215160460
ID NUMBER : 9304300568083



SEMESTER 2

SBMXP2 SMALL BUSINESS EXPERIENTIAL TRAINING 66 PASS

TOTAL REGISTERED CREDITS : TOTAL CREDITS PASSED :

PRINT ANNUAL RESULTS : PG PASS GRADUATE

MINIMUM QUALIFICATION CREDITS : TOTAL CREDITS PASSED :

AWARDED QUALIFICATIONS

THIS STUDENT QUALIFIED FOR

N DIP: SMALL BUSINESS MANAGEMENT

ON 01-JAN-2020 AND IT WAS FORMALLY AWARDED ON 14-MAY-2020

Academic Achievement : PG PASS GRADUATE

ACADEMIC YEAR : 2022

QUALIFICATION : ADVANCED DIPLOMA IN MANAGEMENT

DURATION : 1

NQF LEVEL : 7

OFFERING TYPE : BCC-Potsdam Full-time

| SUBJECT CODE | SUBJECT DESCRIPTION | FINAL MARK | RESULTS DESCRIPTION | NATIONAL LEVEL | NATIONAL CREDITS |
|--------------|---------------------|------------|---------------------|----------------|------------------|
|--------------|---------------------|------------|---------------------|----------------|------------------|

YEAR

| | | | | | |
|---------|------------------------------|----|------------------|---|--|
| ADM47P0 | ADMINISTRATIVE MANAGEMENT IV | 68 | PASS | 7 | |
| ECO27P0 | ECONOMICS II | 66 | PASS | 6 | |
| MGN47P0 | MANAGEMENT IV | 71 | PASS | 7 | |
| PRD27P0 | PRODUCTION MANAGEMENT II | 69 | PASS | 7 | |
| RER47P0 | RESEARCH METHODOLOGY | 25 | AEGROTAT ALLOWED | 7 | |

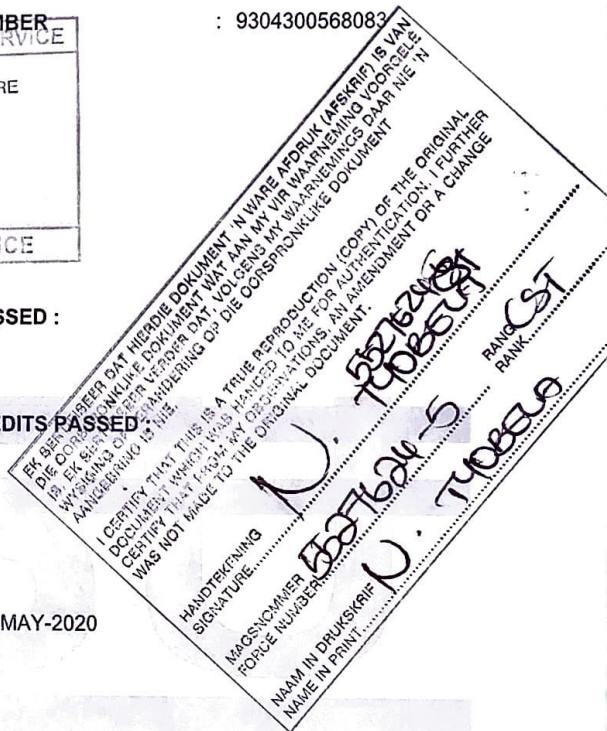
SUPPLEMENTARY EXAM (DEC)

| | | | | | |
|---------|----------------------|----|------|---|--|
| RER47P0 | RESEARCH METHODOLOGY | 64 | PASS | 7 | |
|---------|----------------------|----|------|---|--|

TOTAL REGISTERED CREDITS : 00.00 TOTAL CREDITS PASSED : 00.00

PRINT ANNUAL RESULTS : PG PASS GRADUATE

MINIMUM QUALIFICATION CREDITS : TOTAL CREDITS PASSED : 00.00



NAME & SURNAME : MISS DIKE AGCOBILE STUDENT NUMBER : 215160460
 ID NUMBER : 9304300568083

AWARDED QUALIFICATIONS

THIS STUDENT QUALIFIED FOR
 ADVANCED DIPLOMA IN MANAGEMENT
 ON 31-DEC-2022 AND IT WAS FORMALLY AWARDED ON 05-MAY-2023

Academic Achievement : PG PASS GRADUATE

CERTIFICATE OF CONDUCT

I HEREBY DECLARE THAT DIKE AGCOBILE
 WAS A REGISTERED STUDENT AT THIS INSTITUTION DURING THE ABOVE MENTIONED YEAR(S)
 AND THAT HIS/HER CONDUCT WAS SATISFACTORY.

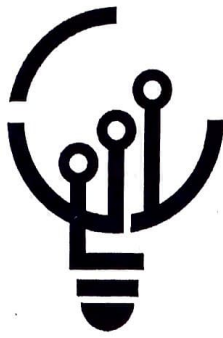
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 FORCE NUMBER : N. THOBELI RANG : CST
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 NAME IN PRINT : N. THOBELI

SOUTH AFRICAN POLICE SERVICE
 STATION COMMISSIONER
 COMMUNITY SERVICE CENTRE
 2026 -02- 25
 NEEDSCAMP
 EASTERN CAPE PROVINCE

[Handwritten Signature]

REGISTRAR

WSU
 Walter Sisulu University
 In pursuit of excellence
 26-May-2023
 WALTER SISULU UNIVERSITY
 Nelson Mandela Drive
 Private Bag X1
 Mthatha, Eastern Cape, 5117
 South Africa



THE
AUTOMOTIVE
LEARNING ACADEMY

Certificate of Completion

Operator Development Programme

is presented to

Agcobile Dike

ID No: 9304300568083

| UNIT ID | TITLE | CREDITS |
|---------------|---|---------|
| SP 0559/11-17 | Individual's Role and Safe Use of Workshop Tools | 30 |
| SP 0677/12-17 | Production Quality Controller | 21 |
| 7469 | Use Mathematics to investigate and monitor the financial aspects of personal and community life | 2 |



DATE

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WAS NOT MADE TO THE ORIGINAL DOCUMENT

HAARTEKENING
SIGNATURE..... *N. TROBEL*

MAGSNUMMER
FORCE NUMBER..... *507624-S*

NAAM IN DRUKSKRIF
NAME IN PRINT..... *N. TROBEL*

RANG
RANK..... *CST*



Mercedes-Benz South Africa
Learning Academy

QAC/AP977/04/2021



merSETA
MANUFACTURING, ENGINEERING
AND RELATED SERVICES SETA